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| **Brief Course Description** | *Briefly describe what the student will learn in the course and how the course fits into the program of study.* | |
| **Course Prerequisites** | *List any courses that must be completed before starting this course.* | |
| **Learning Objectives\*** | Upon completion of this course the successful student will have reliably demonstrated the ability to:  *Learning objectives begin with an action verb and describe something observable or measurable. Learning objectives specify what the student’s new behavior will be after completing a course. They state the knowledge, skills and aptitudes that the student will gain through the course.*  *e.g. At the end of this course, you will be able to create a restaurant menu.* | |
| **Required course materials\*** | *List textbooks, equipment, uniform and other educational materials required to complete this course.* | |
| **Course Duration** | *Indicate the number of instructional months, weeks, days and/or hours the course will take to complete.* | |
| **Homework Hours** | *Indicate the number of hours of homework a student can expect to have to complete. These hours are not considered part of the course duration.* | |
| **Delivery Methods** | *Indicate how the course is delivered:*  *In-class instruction*  *Distance education* ( *Synchronous,*  *Asynchronous or*  *Both*)  *Combined delivery (both in-class and distance)*   *Distance component is* ( *Synchronous,*  *Asynchronous or*  *Both*) | |
| **T**e**aching Methods\***  **Method(s) of Student Evaluation\*** | *Describe the teaching method. For example: seminar format, laboratory , lecture format (list all methods used)* | |
| *Describe the method(s) of evaluation used to assess a student’s performance in the course.* |  |
| **Completion Requirements\*** | *Indicate the requirements a student must meet to complete the course.* | |